On March 8, 2013, USCIS released a new Employment Eligibility Verification Form I-9. Employers should begin using the new Form I-9 with revision date 03/08/13 immediately for all new hires. The revision date is on the lower left of the new form (Rev. 03/08/13). If you completed an I-9 Form for an employee before the new form was available you may attach it to the EPA. USCIS has given a 60 day grace period and allowed employers to use previously valid Forms I-9 (Rev. 08/07/09Y and 02/02/09N) until May 7, 2013. After 05/07/13, employers must only use the new Form I-9 (Rev. 03/08/13).

The new revised Form I-9 makes several improvements designed to minimize errors in the form completion. The key revisions to Form I-9 Include:

- Form I-9 is now two pages (not including the form instructions and the List of Acceptable Documents).
- Expanded instructions.
- New fields for e-mail address, phone number and foreign passport (if applicable) in Section 1.

For more information, please refer to the Federal Register notice or I-9 Central. You may obtain the new Form I-9 (Rev.03/08/13) by visiting Payroll Services.