

TEXAS A&M UNIVERSITY
Payroll Services
BIWEEKLY SCHEDULE
Fiscal Year Beginning September 1, 2009

PAY PERIOD NO.	FROM	THRU	Time Traq & Uploads Due	PAY DATE	LONGEVITY PAY DATE	WORKING DAYS	WORKING HOURS IN FY AFTER PAY PERIOD
							2088
1	Sep 01	Sep 09	Sep 11	Sep 18	L	7	2032
2	Sep 10	Sep 16	Sep 18	Sep 25		5	1992
3	Sep 17	Sep 30	Oct 02	Oct 09		10	1912
4	Oct 01	Oct 14	Oct 16	Oct 23	L	10	1832
5	Oct 15	Oct 28	Oct 30	Nov 06		10	1752
6	Oct 29	Nov 11	Nov 13	Nov 20	L	10	1672
7	Nov 12	Nov 25	Nov 25	Dec 04		10	1592
8	Nov 26	Dec 09	Dec 09	Dec 18	L	10	1512
9	Dec 10	Dec 23	Dec 17	Jan 04		10	1432
10	Dec 24	Jan 06	Jan 08	Jan 15	L	10	1352
11	Jan 07	Jan 20	Jan 22	Jan 29	(No Ins)	10	1272
12	Jan 21	Feb 03	Feb 05	Feb 12	L	10	1192
13	Feb 04	Feb 17	Feb 19	Feb 26		10	1112
14	Feb 18	Mar 03	Mar 05	Mar 12	L	10	1032
15	Mar 04	Mar 17	Mar 17	Mar 26		10	952
16	Mar 18	Mar 31	Apr 02	Apr 09		10	872
17	Apr 01	Apr 14	Apr 16	Apr 23	L	10	792
18	Apr 15	Apr 28	Apr 30	May 07		10	712
19	Apr 29	May 12	May 14	May 21	L	10	632
20	May 13	May 26	May 27	Jun 04		10	552
21	May 27	Jun 09	June 11	Jun 18	L	10	472
22	Jun 10	Jun 23	June 25	Jul 02		10	392
23	Jun 24	Jul 07	July 09	Jul 16	L	10	312
24	Jul 08	Jul 21	July 23	Jul 30	(No Ins)	10	232
25	Jul 22	Aug 04	Aug 06	Aug 13	L	10	152
26	Aug 05	Aug 18	Aug 19	Aug 27		10	72
27	Aug 19	Aug 31	Aug 23	Sep 10	(No Ins)	9	0

Holiday Schedule

Thanksgiving	Nov 26-27
Christmas & New Year's Day	Dec 23 - Jan 1
MLK, Jr. Day	Jan 18
Spring Break	March 18-19
Memorial Day	May 31

<u>2010-2011</u>							
							2088
1	Sep 01	Sep 09		Sep 17	L	6	2040
2	Sep 10	Sep 16		Sep 24		5	2000
3	Sep 17	Sep 30		Oct 08		10	1920
4	Oct 01	Oct 14		Oct 22	L	10	1840

Note: The above schedule is subject to updates based on processing requirement changes . Please refer to our website routinely for updates and our monthly calendar.

Time Traq Note: the due date includes that all approvals must be completed by 5:00pm. Timesheets not approved by 5pm on the due date may be subject to cancellation.

Uploads Note: the due date includes that all approvals and printed reports be submitted by 1:00pm including write-ins.